

Sick Children and Accidents

Our Nursery is committed to dealing efficiently and effectively with illnesses and emergencies that may arise while children are in our care, and helping to keep all staff and children safe from infectious and communicable diseases.

First Aid

The Nursery recognises its responsibilities in providing adequate and appropriate equipment, facilities and personnel to enable suitable first aid to be given at the Nursery.

The Nursery has designated staff responsible for First Aid and resuscitation. These staff have an up to date First Aid certificate that meets the criteria set out by DFES (primarily that it includes first aid for infants and young children and is a minimum of 12 hours). The certificate must be updated every 3 years.

There is always a qualified First Aider on site.

The First Aid boxes are regularly checked to ensure their contents are up to date, in good condition and fulfil the criteria set out in the Health and Safety (First Aid) Regulations 1981.

First Aid boxes are provided in every room in the nursery, and the names of qualified first-aiders, are clearly displayed around the Nursery's premises.

A First Aid bag is always taken on all off site visits or outings. This is the responsibility of the member of staff in charge of organising the off site visit, and monitored by the Manager.

All parents/carers must complete and sign the Emergency Medical Treatment statement, enabling the Manager or any member of staff so empowered, to give permission for emergency medical treatment for their child in the event of a major accident or illness.

In the Event of a Major Accident or illness

- First Aiders will be notified and take responsibility for deciding upon the appropriate action
- First Aiders will assess the situation and decide whether the child needs to go straight to hospital or whether they can safely wait for their parent/carer to arrive
- If the child needs to go straight to hospital, an ambulance will be called. The parent/carer will also be contacted. A member of staff will accompany the child to the hospital and will consent to medical treatment being given, so long as the Emergency Medical Treatment Form has been signed.
- The Child's medical form should be taken to hospital
- All such accidents or incidents will be recorded in detail and logged in the Incident Record or the Accident Record sheet. Parents/carers will be asked to sign in the relevant section of the sheet to acknowledge the incident or accident and any action taken by the Nursery and its staff
- The Manager and other relevant members of staff should consider whether the accident or incident highlights any actual or potential weaknesses in the Nursery's policies or procedures, and act accordingly, making suitable adjustments where necessary
- Parents/carers will be made fully aware of the details of any incidents involving their child's health and safety, and any actions taken by the Nursery and its staff

Contingency arrangements need to be considered in the event of a major accident.

In the Event of a Minor Accident, Incident or Illness

The designated First Aiders will be notified and take responsibility for deciding upon any appropriate action.

- If the child is judged to be able to safely remain at the Nursery, the First Aider will remove the child from the activities and, if appropriate, treat the illness /injury themselves
- If the child is feeling sufficiently better, they will be resettled back into the activities, but will be kept under close supervision for the remainder of the session.
- At the end of the session, a First Aider will fully inform the parent/carer of the illness accident and any treatment given
- If the injury cannot be treated by a First Aider, but does not warrant hospitalisation (or the child continues to feel unwell or requests to go home) the parent/carer will be contacted immediately and asked to collect their child. Until the parent/carer arrives, the child will be kept under close supervision and as comfortable as possible
- All such accidents and incidents will be recorded in detail and logged on the Incident and Accident Record sheet. Parents/carers should sign to acknowledge the incident and any action taken.

The Manager and any other relevant staff should consider whether the accident or incident highlighted any actual or potential weaknesses in the Nursery's policies or procedures, and make suitable adjustments if necessary.

In the unlikely event that no qualified First-Aider is present, the Manager will assume all responsibilities, or nominate an appropriately trained replacement.

If a child has had to go home prematurely due to illness, they should remain at home until they are better for at least 24 hours, or according to the times set out in the infectious and communicable diseases policy. If a member of staff becomes ill at work, similar restrictions on their return will apply.